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 SAMLESBURY   
WAR MEMORIAL HALL

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## Privacy Policy

This privacy policy sets out how Samlesbury War Memorial Hall Committee uses and protects any information that you give us when you use this website.

We are committed to protecting and respecting your privacy. This policy (together with our Terms and Conditions and any other documents referred to on it) sets out the basis on which any personal data we collect from you, or that you provide to us, through your use of this website, will be processed by us. For the purpose of the General Data Protection Regulation, we are a 'processor'. Please read the following carefully to understand our views and practices regarding your personal data and how we will treat it.

We may change this policy from time to time by updating this page. You should check this page from time to time to ensure that you are happy with any changes. This policy is effective from 30th June 2023.

### What we collect

We may collect the following information:

- name
- contact information including email address
- the nature of your enquiry

### What we do with the information we gather

We may process information contained in any enquiry you submit to us regarding services ("**enquiry data**"). The enquiry data may be processed for the purposes of offering, marketing and selling relevant services to you. The legal basis for this processing is consent.

### Marketing

We will not share your information for marketing purposes with anyone.

### Security

We are committed to ensuring that your information is secure. In order to prevent unauthorised access or disclosure, we have put in place suitable physical, electronic and managerial procedures to safeguard and secure the information we collect online.

## About Cookies

A Cookie is a file containing an identifier (a string of letters and numbers) that is sent by a web server to a web browser and is stored by the browser. The identifier is then sent back to the server each time the browser requests a page from the server.

Cookies may be either “persistent” cookies or “session” cookies: a persistent cookie will be stored by a web browser and will remain valid until its set expiry date, unless deleted by the user before the expiry date; a session cookie, on the other hand, will expire at the end of the user session, when the web browser is closed.

Cookies do not typically contain any information that personally identifies a user, but personal information that we store about you may be linked to the information stored in and obtained from cookies.

## Cookies We Use

We use cookies to help us to analyse the use and performance of our website and services

### Cookies used by our Service Providers

We use Google Analytics to analyse the use of our website. Google Analytics gathers information about website use by means of cookies. The information gathered relating to our website is used to create reports about the use of our website. Google’s privacy policy is available at:- <https://www.google.com/policies/privacy/>

## Managing Cookies

Most browsers allow you to refuse to accept cookies and to delete cookies. The methods for doing so vary from browser to browser, and from version to version. You can however obtain up-to-date information about blocking and deleting cookies via these links:

- [Chrome](#)
- [Firefox](#)
- [Opera](#)
- [Internet Explorer](#)
- [Safari](#)
- [Edge](#)

Blocking all cookies will have a negative impact upon the usability of many websites. If you block cookies, you will not be able to use all the features on our website.

## Links to other websites

Our website may contain links to other websites of interest. However, once you have used these links to leave our site, you should note that we do not have any control over that other website. Therefore, we cannot be responsible for the protection and privacy of any information which you provide whilst visiting such sites and such sites are not governed by this privacy statement. You should exercise caution and look at the privacy statement applicable to the website in question.

## **Controlling your personal information**

We will not sell, distribute or lease your personal information to third parties unless we have your permission or are required by law to do so.

You may request details of personal information which we hold about you for which a small fee may be payable. If you would like a copy of the information held on you, please contact us via our contact form.

If you believe that any information we are holding on you is incorrect or incomplete, please write to or contact us as soon as possible. We will promptly correct any information found to be incorrect.